Camp Staff Application Form FM 10N

Developed by American Camp Association Expires 10/01/2020

Return to:
Blue Mountain Ranch
P. O. Box 146
Florissant, CO 80816

(Please type or print.)

Date of Application _____

Name _____ Social Security Number _____

Permanent Address _____
Street & Number City State Zip

Phone _____ Fax _____ E-mail _____
Area & Number Area & Number

School or Business Address _____
Street & Number City State Zip

Phone _____ Fax _____ E-mail _____
Area & Number Area & Number

Dates available From _____ To _____

What type of position do you want at camp? _____ Salary desired? _____

Do you meet or exceed any minimum age requirements for that position? ☐ Don't know minimum age ☐ Yes ☐ No

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? ☐ Yes ☐ No

If you are hired would you desire or need housing for any person(s) other than yourself at the camp? ☐ Yes ☐ No

Past Work History Provide a full record of all employment — paid and volunteer — and explain any gaps in employment. Include any positions on camp staff. Use a separate sheet, if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Indicate any employer you **do not** wish us to contact, and the reason _____

This form has been drafted to comply with federal employment laws; however, ACA assumes no responsibility or liability for the use of this form.

american CAMP association®

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References Give names and addresses of three persons [not relatives] having knowledge of your character, experience, work habits, and ability.

Name	Address & City	Phone

Camp Experience

Dates	Camp & Director	Location	Camper or Staff?

Education High School and Beyond

Years	School	Major Subjects	Degree Granted

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

Camp Program Skills In the following list, put a "T" *before* those activities you can organize and teach as an expert, and an "A" for those activities in which you can assist. Put a "C" *after* those in which you have *current* certification and attach a copy of your certification.

Adventure/Challenge
_____ challenge/ropes course
_____ climbing/rappelling
_____ spelunking/caving
_____ _____

Arts/Crafts
_____ ceramics/pottery
_____ drawing/painting
_____ leather craft
_____ metal work
_____ photography
_____ woodworking
_____ _____
_____ _____

Campcraft/Pioneering
_____ backpacking
_____ campcraft
_____ hiking
_____ orienteering
_____ outdoor cooking
_____ outdoor living skills
_____ overnights
_____ wilderness trips
_____ _____
_____ _____

Dance (list)
_____ _____
_____ _____

Drama
_____ clowning
_____ theater
_____ _____

Music
_____ singing
_____ instrument (list)
_____ _____
_____ _____
_____ _____

Nature
_____ animals/animal care
_____ astronomy
_____ birds
_____ environmental studies
_____ flowers
_____ forestry
_____ insects
_____ rocks/minerals
_____ weather
_____ _____

Sports/Fitness
_____ aerobics/exercise
_____ archery
_____ baseball/softball
_____ basketball
_____ bicycling/biking
_____ boxing
_____ fencing
_____ fishing
_____ football
_____ golf
_____ gymnastics
_____ hockey (ice/in-line)
_____ horseback riding (English)
_____ horseback riding (Western)
_____ informal games
_____ martial arts
_____ riflery
_____ skating (ice, roller, in-line)
_____ soccer
_____ snow sports (list)
_____ _____
_____ tennis
_____ track/field
_____ volleyball
_____ wrestling
_____ _____

Waterfront Activities
_____ board sailing/wind surfing
_____ canoeing
_____ diving
_____ kayaking
_____ rafting
_____ rowing
_____ sailing
_____ SCUBA
_____ swimming
_____ synchronized swimming
_____ water skiing
_____ _____

Miscellaneous
_____ academics
_____ aviation
_____ community service
_____ farming/ranching/gardening
_____ foreign language
_____ leadership development/CIT
_____ radio/TV/video
_____ storytelling
_____ team building
_____ worship services/religious studies
_____ _____
_____ _____

Certifications and Camp Support Staff Skills In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

Business/Administration
_____ bookkeeping/accounting
_____ computer/technical
_____ computer/software (list)
_____ _____
_____ _____
_____ _____

Health/Safety
_____ CPR
_____ first aid
_____ lifeguard
_____ nursing
_____ _____
_____ _____

Maintenance
_____ auto mechanics
_____ carpentry
_____ electrical
_____ plumbing
_____ _____
_____ _____

Food Service
_____ cooking/meal preparation
_____ Food Handler's Permit/Certification
_____ menu planning
_____ purchasing
_____ sanitation
_____ _____

Answer these questions *only* if applying for a position requiring driving

Do you have a valid driver's license? ☐ Yes ☐ No State_____

Do you have current chauffeur's-type license? ☐ Yes ☐ No

Do you have a commercial driver's license? ☐ Yes ☐ No

What contributions do you think you can make at camp?

What contributions do you think a well-run camp can make to children?

Harassment The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.) ☐ Yes ☐ No

Explain

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.) ☐ Yes ☐ No

Explain

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that , if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the camp.

Signature Date

All statements become part of any future employee personnel files.